

# Research Paper Self-Assessment Checklist

MLA FORMAT	CHECKLIST
1. Is there an MLA style heading? 2. Does the page number appear in the left-hand corner, after your last name? 3. Is the paper double spaced? 4. Are there any extra spaces between paragraph? If so, remove. 5. Is the paper in Times New Roman and size 12 font? 6. Are the margins 1 inch across the entire paper? 7. Is the Works Cited page at the end of the paper on its own page (with no heading)? 8. Is the Works Cited page double spaced? 9. Are there additional spaces between entries in the Works Cited? 10. Is the Works Cited in alphabetical order? 11. Are "Article Titles" and <i>Books or Magazines</i> formatted correctly?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
CITATIONS	CHECKLIST
1. Are there a total of 8 parenthetical citations? 2. Are at least 4 sources quoted at least twice? If not, indicate which sources need to be used again: <hr/> 5. Are all commas inside of quotation marks? (," and not ",) 6. Are there additional commas where they should not be? EX: The source about the new <i>Harry Potter</i> film argued that the movie was, "predictable and missing the layers of depth present in her previous work," (Goldberg, 10). 8. Are quotes set up with context (meaning they are not randomly thrown into sentences without giving background information or a reason to use the quote)? 9. Are <b>all</b> direct quotes integrated? Having all quotes integrated means that there are no quotes that act as sentences on their own! 10. Has paraphrased information been given a citation?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
RESEARCH AND WRITING	CHECKLIST
<p style="text-align: center;"><b>* EVERYONE WILL HAVE A DIFFERENT NUMBER OF BODY PARAGRAPHS! *</b></p> 1. Read Body Paragraph #1. Is there enough background information about the issue or topic? *HINT: If your paper does not provide a definition or explain what your topic is, then there is not enough background context for your audience. 2. Does your paragraph(s) about the people involved explain the role of these people/organizations with your topic? Is the relationship between those involved and the topic clear?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

